

BX PAC MEETING MINUTES

September 18, 2023, 6:30pm, BX library

In attendance: Lance Johnson (Principal), Cordell Ware (Vice Principal), Trish Hanke (President), Amanda Kopiak (Member at Large), Lindsey Hawick (Secretary), Shawna Brooker (Vice President), Brianne Boulter (Vice President), Marnee Maxted (Treasurer), Sarah Lauman, Dara Roberts, Selena Russell (Member at Large), Jana Gohl, Jenny Topolnisky, Jackie Dobson

Call meeting to order at 6:37pm by Trish Hanke

- Greetings/introduction of attendees and BX PAC Executive
- Discussion and adoption of June 2023 minutes. Motion made by Amanda K to adopt the June 2023 meeting minutes. Seconded by Selena R Discussion held. **Motion carried.**
- Discussion and adoption of additions to the agenda
- Afternoon parking lot chaos

PRINCIPAL'S REPORT: LANCE JOHNSON (PRINCIPAL)

1. Orange Shirt Day (Cordell)

We will have an assembly on September 29th. The assembly recognizes our National Day for Truth and Reconciliation. (*The information can be posted to the website*)

2. Recess and Lunch Schedule (Cordell)

Recess – 10:20-10:36

Lunch eating time – 12:10-12:20

Outside time – 12:20-1:00

3. Volleyball (Lance)

All four of our teams began practicing last week. Our first league games are on September 27 & September 28.

4. Class Configurations (Lance)

Class size, composition and student learning conditions:

Kindergarten – 20 max

K/1 – 20 max

Grades 1-3 straight classes – 22 max

Grades 1-3 split classes – 22 max

Grades 3/4 split class – 23 max

Grades 4-7 straight classes – 30 max

Grades 4-7 split classes – 28 max

There are so many things to consider when building classes. The rules within the collective agreements and the BC Ministry of Education dictate class composition. Each school district has different rules to follow.

5. Supporting Families (Lance)

Student and Family Affordability Fund

Last year, the Ministry of Education gave out a Student and Family Affordability Fund to school districts. BX Elementary received about \$19,000 to help support families. We used that money to help families with shoes, boots, winter clothing, bussing fees (families were not charged at all last year), food support (a lot at Christmas), refereeing costs for our sports teams, ski/snowboard program, Elementary Athletic Association fees, pizza parties for sports teams at the end of the year and more. This funding is not happening this year.

PAC Hardship Fund

This fund is sponsored by the PAC. Last year, I did not ask the PAC to put funds into the account. This fund helps support families for things like shoes and boots. I've already accessed \$200 this year to help purchase two pairs of winter boots and two pairs of indoor running shoes.

Meals Program

This year, the Ministry of Education has given each district money to support meals programs at schools. Our school received the following:

- 5-hour weekly CUPE position to plan and organize support for food for families
- the school district paid for our Fruits and Vegetables program where our school gets fruit and/or vegetables delivered once per month for all of our students (*Dara will run this program this year*)
- \$9,400 to pay for food

Community Sources of Food Support

- Starfish backpacks – a backpack full of non-perishable food that gets dropped off at the office and the student picks it up at the office on their way home on Fridays after school.
- Good food box – a box of vegetables that gets dropped off at the school for a family to pick up
- Brown Bag Lunch – lunch delivered daily in brown lunch bags for students that we are supporting. The lunch typically contains a sandwich or bunwich, piece of fruit and a snack.

6. Upcoming Dates

September 20 – Fire Drill #1

September 21 – Fire Drill #2

September 22 – Fire Drill #3
September 22 – Terry Fox Run @ 10:30
September 25 – District Non-Instructional Day (no school for students)
September 27 – School Photo Day
September 29 – Orange Shirt Day
October 2 – National Day for Truth and Reconciliation (no school)
October 9 – Thanksgiving (no school)
October 19 – The Great Canadian Shake-Out (earthquake drill)
October 20 – Professional Development Day (no school for students)
October 24 – Hold and secure drill
October 25 – Photo Re-Take Day
October 26 – Parent Conferences (Busses run 3 hours early)
October 27 – Parent Conferences (Busses run 3 hours early)

TREASURER’S REPORT: MARNEE MAXTED

*see attached report

We look like we’re running a deficit, but it’s only because we haven’t created a budget yet. We still have a healthy amount of funds in the bank account.

WHAT IS OUR PAC?: TRISH HANKE

- **Introduction to what a PAC is and what our PAC does for our BX family (add to website)** – *The PAC is in place to advocate for students and parents and help enrich the learning experience for all students, including fundraising for inclusive playgrounds and sensory paths, etc.*
- Explanation of the Butcher Boys receipt program
- **What is the staff Wish List** and how our PAC works with the staff – *The PAC wants to enrich the student learning experience at BX*
- **Events the PAC hosts and supports** - *The PAC is trying to spend more time planning as far in advance as possible so we can make fundraising events bigger and better*
- **Opportunities for parent involvement** and volunteering within the school – *We also want to prepare parents to volunteer & support fundraising efforts*
- *If you don’t have a criminal record check on file, ask Rene to complete one for you so you can volunteer*
- *Volunteer shifts are typically kept short, and we try to keep things fun!*
- *Sarah: DPAC is a role on the executive that remains unfilled. The DPAC rep meets with all the PACs and meets with administration on a district level. The PAC goes to DPAC and DPAC goes to BCCPAC. DPAC is about advocacy for the student and the parent and helps the PAC navigate the system.*

ONGOING BUSINESS: TRISH HANKE

- **Sensory path** purchase and installation – *It didn’t happen over the summer, but it should happen soon and we may have a case worker pay for the installation. No set date, but it*

will be this year. Paperwork is nearly complete. Trish and Mitch are also looking into outdoor inclusive equipment.

- **Hot Lunch update** from our fabulous new coordinators! (Price increase necessary?)
- *Katrina had recommended a 50 cent increase. The prices all stayed the same at BP, but a few items went down. No price change for Dominos. BP will be 6.25. Hot lunch is starting next week. Lance and Jana will double check the dates to make sure they don't run over. Hot lunch delivery starts next week.*
- **New website introduction** and overview: Lindsey Hawick
- *Website is up and being utilized by parents. There was an annual fee attached to the website, but it seems to be worthwhile so far. Amanda K & Lindsey H will be maintaining website content/updating.*
- **Used Book Fair** is a go for October! Let's pick a date! *During Parent Teacher Conferences Oct 26 & 27. We'll coordinate with Ms. Best to determine book drop-off, organization, etc.*
- **New plans for Halloween** events – *We're splitting the events between intermediates and primaries. Primary fun day will happen on the 31st with kids outside (will need parent volunteers and Gr 7s). The intermediates will have a glow party on October 19th. Pre-purchase a pack (hot dog, chips & a drink).*
- **Growing Smiles** scheduling is already available! Let's pick a date! *December 7th pick-up.*

Meeting adjourned 8:15 pm.

Next meeting held: October 16, 2023.

Note: These minutes are the best interpretation of discussions held during the meeting by Lindsey Hawick. Any noteworthy errors or omissions are unintentional.

