

BX PAC Meeting Minutes

September 20, 2022, 6:30pm, BX library

In attendance:

Trish Hanke (President), Shawna Broker (Vice President), Katrina Johnson (Treasurer), Lindsey Hawick (Secretary), Lance Johnson (Principal), Louise Alexander (Vice Principal), Selena Russell (Member at Large), Amanda Connor (Past President) Jen Scott, Kendra Sawyer, Mitch Sawyer, Kareen Schaeffer, Erin Silke-Anderson, Sarah Lauman, Jana Gohl, Amanda Kopiak, Alicia Awesome, and Rachael Milner

Call meeting to order at 6:31pm by Trish Hanke

Motion made by Shawna to adopt the June 2022 meeting minutes. Seconded by Amanda K. Discussion held. **Motion carried.**

Principal's Report: Lance Johnson (Principal)

1. Start-Up

We are very pleased with our start-up process this year. It is always my first choice if we can have students begin at their new class and not go to last year's class on the first day. This is better for new students and gets students and staff into a rhythm quicker.

2. Orange Shirt Day (Louise)

We will have an assembly on September 29 th at 11:00. The assembly recognizes our National Day For Truth and Reconciliation.

3. Recess and Lunch Schedule (Louise)

Recess – 10:20-10:35

Intermediates outside – 11:47

Lunch eating for all – 12:26

Eating ends/Primary play begins – 12:36

Primary play ends – 1:15

4. Volleyball (Lance)

All four of our teams began practicing last week. Our first league games are on September 28 & September 29.

5. Upcoming Dates

September 23 – Terry Fox Assembly & Run 11:00

September 26 – Non-Instructional Day

September 28 – School Photo Day

September 29 – Orange Shirt Day
September 30 – National Day for Truth and Reconciliation (No School)
October 10 - Thanksgiving
October 21 – Professional Development Day
October 26 – Photo Re-Take Day
October 27 – Parent Conferences (Busses run 3 hours early)
October 28 – Parent Conferences (Busses run 3 hours early)

Discussion held.

DPAC Report: Sarah Lauman

Sarah is Distract PAC president. Discussion held over the roles PAC, DPAC, and BCCPAC play.

PAC: All parents in a given school are members of a PAC, whether they're at the meeting or not. Executive runs the PAC. Focus is on school-level initiatives. Fundraising is not the main role. The main role is to work with admin in school, make sure things are communicated to parents and help parents advocate for their children.

DPAC: Reps from each PAC in the district attend district meetings. There's an executive with members from each of the schools, bringing together the whole district. Focus is education, advocacy, and communications at district level.

BCCPAC: All PACs in the district attend in a provincial capacity and work with the ministry. They work with DPAC and everything trickles down.

Chain of communication

There will be a handout to explain, but the communication begins with the person closest to the issue (teacher). If you don't get a resolution, speak to Vice President or President. If there's still no resolution, then go to the district and work your way up.

DPAC organizes speakers and presenters on a district level. Other PACs can bring in speakers, etc. too. Trustee forum (after election) will be communicated. What is a trustee? Why is your vote important?

Trustee forum takes place 7pm, Monday October 3 at VSS. Parents can attend and ask questions.

DPAC rep needed for BX. DPAC meetings are fourth Thursday of the month on Zoom.

Treasurer's Report: Katrina Johnson

See attached.

Discussion held.

Ongoing Business: Trish Hanke

Butcher Boys receipts – VERY IMPORTANT TO THE SCHOOL. This money pays for treats, staff appreciation, food at Apple Blossom fair, snacks for students that need it, etc.

Receipts are collected all year and PAC is given 1 percent credit back. In March and April of that year, receipts are put into the bucket, and with those receipts we get 2.5% back in credit and 2.5% back in cash. Discussion held.

New Business: Trish Hanke

Budget explanation of Wish List for new members – Next PAC meeting is budget meeting, including wish list from staff for items needed at the school (i.e., rainbow table, bean bags, program subscriptions, technology, etc.).

Halloween Dance – Trish Hanke

We will be repeating the request from teachers for student participation again this year, in the form of class made decorations. PAC parents put together a craft kit and gave to each class. Dance is on October 20th. Need volunteers.

Food Safe certification for hot lunches - \$100/person and good for five years. PAC pays for two (Katrina and Jen). Discussion held.

Next steps: Katrina to find out how many are interested and come back to the PAC.

Events Calendar: Trish Hanke

BX is hosting a site for the trustee election. The rest is on Principal's report.

Member feedback/questions: Trish Hanke

Kirsten asked: Are there volunteer positions for fulltime employees to do in evening?

Trish responded: Yes! There are lots of positions, including counting Butcher Boys receipts and helping with the Apple Blossom Fair.

Meeting adjourned: 7:15pm by Trish Hanke

Next meeting held: Monday, October 17, 2022 @ 6:30pm

BX PAC - Financial Statement

September 19, 2022

MAIN ACCOUNT		
Opening Balance:	\$32,212.54	September 1, 2022
*2 cheques totalling \$3712.56 still to be deposited from June		
	REVENUE:	EXPENSES:
Pizza-Term 1	\$7,824.00	
Pizza- Term 2		
Pizza- Term 3		
Wednesday Hot Lunch - Term 1	\$12,785.00	
Wednesday Hot Lunch - Term 2		
Wednesday Hot Lunch - Term 3		
Art Cards		
Christmas Growing Smiles		
Bunnies & Honey		
Spring Growing Smiles		
Apple Blossom Fair Pre-Sale		
Apple Blossom Fair		
Apple Blossom Sponsors		
Butcher Boys Receipt Drive		
Cob's Bread		
Mabel's Labels		
Micellaneous: PAC Supplies		
Babysitting - Meetings		
2022/2023 Wish List		
Starfish Backpacks		
Teacher Appreciation		
Coach Appreciation		
Bambora Fees		\$245.22
Bank Fees		
TOTAL:	\$52,821.54	\$245.22
BALANCE:	\$52,576.32	

GAMING ACCOUNT		
Opening Balance:	\$3,099.67	
	REVENUE:	EXPENSES:
2022/2023 Gaming Grant		
2022/2023 Wish List		
Bank Fees		
TOTAL:		
BALANCE:	\$0.00	

CREDIT:				
	<u>Opening Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Balance</u>
Butcher Boys	\$4,126.85			\$4,126.85
Teach & Learn	\$227.10			\$227.10

HARDSHIP PIZZA:	
	<u>Expense</u>
Term 1	\$287.04
Term 2	
Term 3	
TOTAL COST	\$287.04

BUDGET 2022/2023:		
Amount carried over from previous year: \$ 2466.38		
<u>Opening Balance:</u>	<u>\$35,925.10</u>	<u>FUNDS ALLOCATED</u>
2022/2023 Wish List		\$4,000.00
Apple Blossom Fair		
BALANCE:		\$4,000.00

Note: These minutes are the best interpretation of discussions held during the meeting by Lindsey Hawick. Any noteworthy errors or omissions are unintentional.