

## BX PAC Meeting Minutes

November 20, 2023, 6:30pm, BX library

**In attendance:** Cordell Ware (Vice Principal), Trish Hanke (President), Amanda Kopiak (Member at Large), Lindsey Hawick (Secretary), Shawna Brooker (Vice President), Brianne Boulter (Vice President), Amanda Rekdale, Jenny Topolnisky, Jackie Dobson, Jana Gohl

### Call meeting to order at 6:34 pm by Trish Hanke

- Greetings/introduction of attendees and BX PAC Executive
- Discussion and adoption of October 2023 minutes by Amanda R. Motion seconded by Amanda K. Motion carried.
- Discussion and adoption of additions to agenda – *The parking lot has been bad lately. Can Lindsey repost the rules on FB? Yes. Maybe have the school send out information about parking rules/etiquette? Yes.*

### Principal's Report: Cordell Ware (Vice Principal)

#### 1. Christmas Concert

Dates and information were emailed out to all families last week. Ms. Johnson took past parent feedback and is offering 3 shows at different times to help accommodate the different work schedules of families.

*Can Lindsey post the costume requirements to FB? Yes.*

#### 2. Basketball

The coaches for our teams are as follows:

Grade 6 Girls – Sarah Kwantes

Grade 7 Girls – Mitch Edwards & Angie Rivard

Grade 6 Boys – Lance Johnson

Grade 7 Boys – Jesse Boulter (Jakob's dad) & Cordell Ware

Some teams will hold a few practices before Christmas. All teams will begin a regular practice schedule in January. The first league game for boys' teams is on January 24th. The first league game for girls' teams is on January 25th.

#### 3. School Budget

I like to share our school budget each year with the PAC so you have an idea of how money is spent in the school. Our school received \$58,627 from the school district this year for our school budget. Our school has a \$477 surplus carried

forward from last year for a total school budget of \$59,104 for the 2023/2024 school year.

#### **4. Upcoming Dates**

November 21 – Lockdown drill at 10:00

November 28 – Grade 6 immunizations

December 1 – Entrepreneur Fair in the gym

December 5 – Poinsettia pick-up after school

December 8 – staging and chairs arrive for the Christmas concert

December 12 – tech/dress rehearsal 9:00-10:15 (closed to viewing)

December 12 – whole school views the concert 1:00-2:00

December 13 – Concert #1 10:45-11:45

December 14 – Concert #2 9:00-10:00

December 14 – Concert #3 1:00-2:00

December 21 – Last day of school

January 8 – School re-opens

### **Treasurer's Report: Trish Hanke (in Marnee's absence)**

\*see attached report

### **Ongoing Business: Trish Hanke**

- Halloween Events wrap up – *very well received, especially the primary vs. intermediate components. The intermediate dance will likely need more chaperones. Remind students that the dance is only for current intermediate students.*
- Used Book Fair wrap up – *Roughly \$1,000 was raised, will become an annual event.*
- Sensory Paths - Variety approval end of November, install in Spring
- Wishlist completion – *almost there! We're just waiting on gaming funds.*
- Christmas Raffle Baskets – *items due Nov. 30<sup>th</sup>. We'll need volunteers on Wed Dec. 6 to wrap baskets. Baskets will be on display in library on 7 & 8 and then in the hallways from 11-15. Tickets will be sold that week. Each student gets a free ticket. Tickets are \$1 each. Parents need to purchase tickets on behalf of each child. Draw will happen on the 19<sup>th</sup> so baskets can be picked up ahead of the 21<sup>st</sup>. Amanda will remind teachers to pass info along if they haven't done so already.*
- Poinsettia fundraiser – *May need one or two volunteers to help with pick-up after school on the 5<sup>th</sup>.*

### **New Business: Trish Hanke**

- Christmas Treat Day 2023! Set a date! **December 19<sup>th</sup>** (Lindsey & Amanda to run it)
- Butcher Boys GCs purchase for Starfish recipients - *Usually \$50 but wondering if we should bump it to \$100? Yes.*

- 2024 fundraising plans – *Mother’s Day flowers* – let’s consider switching to local provider (*Greenbush Greenhouses in Lumby*), *Father’s Day socks(?)*, *Apple Blossom Fair (May 24<sup>th</sup>?)*

## Member Feedback/Questions: Trish Hanke

Meeting adjourned 7:54 pm.

Next meeting held: Monday, December 11, 2023.

*Note: These minutes are the best interpretation of discussions held during the meeting by Lindsey Hawick. Any noteworthy errors or omissions are unintentional.*

PAC Treasury Report as of:		November 19, 2023
<b>REVENUE ACTIONS</b>		
401 BAMBORA		40,212.06
402 E-Transfers - Pizza Day		
403 Tuesday Hot Lunch	15,130.00	
404 ArtCards by Kids		
405 Apple Blossom Sponsors		
406 Apple Blossom Ticket Sales		
407 Growing Smiles Sales	2,548.00	
408 Halloween Dance / Fun Days	1,060.00	
409 Boston Pizza Hot Lunch	19,981.25	
410 Bank Fees		9.90
411 Lunch Mom’s		
412 Mabel’s Lables		
413 Butcher Boys		
414 COBS Bread		
415 Miscellaneous		
<b>Revenue Total:</b>		<b>40,221.96</b>
<b>EXPENSE ACTIONS</b>		
501 Bank Fees		-18.90
502 Dominos		-2,913.59
503 Bambora Fees		-1,243.19
504 Halloween Dance / Fun Day		-777.40
505 School Wish List		
506 Boston Pizza Hot Lunch		-6,549.42
507 Growing Smiles		
508 Teacher Appreciation		
509 Babysitting at Meetings		-40.00
510		
511		
512		
513 Apple Blossom Costs		-300.00
529		
530 Miscellaneous		-265.61
<b>Expense Total:</b>		<b>-12,475.61</b>
<b>Profit / Loss:</b>		<b>27,746.35</b>
Actual		

Main Bank Balance:	\$77,416.83
Savings Balance:	

BANK SITUATION SUMMARY YTD:	
Starting Bal Curr. School Year: \$	50,897.12
Bank Bal YTD Curr. School Year:	

GAMING ACCOUNT	
Opening Balance Sept 2023	2,494.15
Withdrawals	
Deposits	
Current Balance	2,494.15

BUTCHER BOYS CREDIT	
Opening Balance Sept 2023	2,758.65
Withdrawals	
Deposits	
Current Balance	2,740.09

Fundraising Efforts			
Cash collected	Bambora Fees	Cost	Proffit
			<b>TOTAL</b>

Prepared by Marnee Maxted as a volunteer treasurer of the BX PAC.  
 These statements have not been reviewed, audited or analyzed and the preparer accepts no liability.